

CANEFIELDS CLUBHOUSE

Prestige House

Entry and Exit Policy

Prestige House is a part of the Housing Program at Canefields Clubhouse. It is not a boarding house or a hostel. Prestige House operates according to the International Centre for Clubhouse Development's (ICCD) model of rehabilitation. Tenants of Prestige House will receive assistance with social skills, employment and education and ultimately to transition into independent accommodation.

Prestige House is open to adults with a diagnosed mental illness unless that person poses a threat to the Clubhouse or Prestige House community. The person must have a formal diagnosis of a major mental illness and be over the age of 18. If you are currently using or have a history of drug and/or alcohol misuse please contact staff at the Clubhouse to discuss your circumstances.

There is a zero tolerance towards Drugs, alcohol (and their associated negative affects) and aggressive behaviours at Prestige House and may lead to an instant eviction – see exit procedure for more information.

Canefields Clubhouse makes all decisions regarding acceptance of tenants into Prestige House and referrals are not a guaranteed place. People who are not accepted into Prestige House may be able to access other housing supports offered by Canefields Clubhouse.

Entry Procedure

Applications are welcome from people meeting the above criteria. Referrals are accepted from community agencies, general practitioners, mental health services, families and advocates.

1. Complete the application form
2. Canefields will assess your application.
3. If you are unsuccessful you will be advised. You are still able to access housing and other support through Canefields Clubhouse provided you do not pose a threat to the Clubhouse community.
4. If your application is successful and there are current vacancies in the house you will be invited to meet with other residents and tour Prestige House.
5. Canefields will then make a final determination on your eligibility. You will be required to sign an agreement outlining your rights and responsibilities. Staff will also work with you to complete an Individual plan and a transition plan. Canefields will assist you to move into Prestige House.
6. Please note that even though your application may have initially been successful there are sometimes certain dynamics or a change in circumstances that may mean you are no longer eligible to take up tenancy in Prestige House. Where this is the case Canefields will provide you with ongoing support unless you pose a threat to the Clubhouse community.
7. If your application is successful but there are no current vacancies you will be placed on a waiting list. When a vacancy occurs you will be contacted and your application reviewed. You are able to continue accessing all supports offered by Canefields Clubhouse unless you pose a threat to the Clubhouse Community.

Exit Procedure

Prestige House is a transitional housing arrangement aiming to support you to live independently in your own accommodation. Accommodation in Prestige House is short term with a maximum tenancy of eighteen (18) months.

1. On entry to Prestige House staff will work with you to develop a transition plan. This plan will outline how the Clubhouse will assist you to secure independent accommodation.
2. Tenants may wish to exit the house earlier than planned. Canefields understands that circumstances change. Please discuss your circumstances with staff as soon as possible so that we can amend centrepay arrangements. A 2 week notice period may be required.
3. Breaches of your tenancy agreement may result in you receiving a Notice to Remedy Breach. If the matter is not resolved you may receive a second notice. Matters still unresolved may result in a Notice to Leave. (more information is contained in the information pack and your tenancy agreement)
4. If a tenant does not meet the entry criteria they may be given a notice to leave. Staff will provide details of more appropriate accommodation.
5. The use of drugs or alcohol is not tolerated at Prestige House. If you use or are under the influence of either you may be given an immediate Notice to Leave. This is a zero tolerance policy and there are no warnings.